

MINUTES

Public Session

Guest Speakers

- 2021.01 **Apologies and attendance** Apologies received from Cllr Luggar. In attendance Cllrs Dodd, Wadsworth, Newnham, Knill, Haworth-Booth and Morrish
- 2021.02 **Declarations of Interest** Cllr Dodd declared an interest in Item 2021.05 planning application 72731. The applicants had sought his advice.
- 2021.03 **Minutes of previous meeting** These were agreed and signed.
- 2021.04 **Correspondence**
- Message from Del Skinner – resignation from Parish Council. The clerk will send a letter of thanks for his contribution.
- Application for co-option to the Parish Council from Mrs Helen Mahoney. The councillors accepted her application and welcomed Mrs Mahoney to the Council.
- 2021.05 **Committee Reports**
1. Planning
- 72499 – Hannaford House – new garage and treatment plant – **APPROVED**
- 72731 – Approval of details – condition 14 (construction management plan attached to permission 71481 – erection of dwelling, Jack Russell Inn
2. Finance – update re Audit. The clerk reported on the donations received for the Night Landing site for the air ambulance. Cllr Knill reported that Western Power are to re-visit the site as the price for the installation of the power may have changed..
- The clerk also reported on the External Audit. Everything was considered to be in order, except for the dates which were advertised for the electors rights to inspect the accounts. The clerk will ensure this is done correctly with the accounts this year.
3. Community Engagement/Glebe Field
- Cllr Knill reported that the new owners of Cllr Skinners house in Liverton Drive had been approached and were happy to hold the key to the gate.
- Grass cutting tender – Cllr Wadsworth reported that only one quotation had been received, from Andrew Hutchings and Stuart Tolley. The tender had asked for 15 cuts to both fields, and Hedge cutting adjacent to the main gates.

The quote received was £140 per cut for the bottom field, £40 per cut for the top field, hedge cutting £80-100 per cut with a hedge flail and £40 to tidy up in summer when needed. The company concerned has £1million Public Liability Insurance, as well as Health and Safety/Safeguarding and DBS procedures in place. The quote is well within budget. Councillors asked that this contract be offered with a 6-month probationary period, and clauses which will allow monitoring and evaluation of the quality of work. Cllrs Knill and Newnham agreed to carry out this monitoring.

Cllr Wadsworth proposed that this quotation be accepted. This was seconded and agreed.

Cllr Wadsworth reported that the play area should have a comprehensive inspection scheme in place to comply with the warranties. This must be weekly, quarterly and annual (by an external contractor eg ROSPA) Cllr Newnham agreed to carry out the weekly visual checks - Cllr Wadsworth will email him the report pro-forma which must be used. Cllr Knill offered to assist with the quarterly checks.

The Green Team are continuing their maintenance projects in the village, and have asked the Parish Council to purchase a weedburner as an alternative to using chemical sprays. It was agreed that a budget of £150 will be allowed for this purchase. Mr David Netherway will source the equipment, the Clerk will then arrange for the purchase.

The Riverbank Project is continuing, along with tree planting, drainage works and paths. Thanks were given to Cllr Morrish for supplying wood chippings for the paths.

Work still to do :

1. Finish the ammunition shelter.
2. Finish the hedgerow work opposite the school. Cllr Wadsworth asked for volunteers to help with this, and a date of 6th 7th/8th February was agreed, weather permitting. Cllr Dodd will attend with his trailer to help with the removal of any scrap metal, Cllr Morrish will bring his woodchipper and all chippings will be directed onto the bank.

2021.06 **Payments for approval :**

Clerks Salary £160.72 x 3 (October, November & December)

Insurance £922.44

All agreed

2021.07 **Matters for further discussion**

Councillors discussed the issue of families using the park during lockdown. It was felt that by erecting signage asking for social-distancing and awareness of Covid rules, the Council has done what it can to minimise any risks.